



**MINUTES OF THE MEETING OF THE  
GOVERNING BODY HELD ON 24<sup>TH</sup> JANUARY 2023, AT 6:00PM**

**Present:**

<p>Linda Hodgson - Chair Sarah Trow - Headteacher Mary-Louise LeVesconte Eugene McFadden</p>	<p>Frank Batt Amy Hook Alex Mullaney Eryl Williams</p>
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**In attendance:** Nigel Carter - Clerk

**Apologies received:** Tim Pullen

Item		
01.00 01.01	<b>Welcome and Apologies</b> The Chair welcomed everyone to the meeting and accepted the apologies.	
02.00 02.01	<b>Declaration of Business and Pecuniary Interest</b> There were no new declarations of pecuniary interest not already declared.	
03.00 03.01	<b>Minutes of meetings</b> The minutes of the 8 <sup>th</sup> November 2022, previously distributed, were confirmed as a true record and will be signed in due course.	
04.00 04.01	<b>Matters arising</b> All items are covered under the agenda.	
05.00 05.01 05.02	<b>Headteachers report</b> The Headteacher presented their new format summary report, previously distributed, to Governors. The Headteacher gave a brief overview of pupil data which had been loaded onto the new ARBOR assessment system and the monitoring taking place. It was noted that subject areas had now been allocated to specific staff with the 'Staff and Governor Roles' to be updated accordingly.	<b>Action: NC</b>

05.03	FROMS {Friends Of Mousehole School} had been re-launched attracting new parents and was active once again in school. It was noted that community events are being planned and that FROMS had agreed to fund playground improvements.	
05.04	It was noted that school had received 11 first place applications from Mousehole Mice Pre-School.	
05.05	The Headteacher informed Governors that pupil attendance was below expected, caused by various issues. It was noted that several incentives had been put in place including the reintroduction of House Points.	
05.06	TPAT {Truro and Penwith Academy Trust} are funding the insulation of security fencing around the school with costings being obtained. Refurbishment of the Block 1 toilets was also being investigated.	
05.07	Under general building issues, the spring water harvesting tank condition was updated with ongoing concerns of expenditure.	
05.08	It was noted that the Environment Agency was still looking at issues regarding the leat and possible flooding concerns.	
05.09	The Headteacher informed Governors of the generally positive feedback from the recent parent survey.	
06.00	<b>Property update</b>	
06.01	As per the headteachers report above.	
07.00	<b>Management accounts</b>	
07.01	The management accounts up to the end of December 2022 and the written report, both previously distributed, were presented to Governors.	<b>Action: ST</b>
07.02	The Chair noted that Capital reserves were not showing on the budget report and the Nursery Pension Grant was questioned.	
07.03	After consultation with users the Headteacher proposed to increase the Mousehole Mice Pre-School rate to £4.50 per hour. This was agreed by Governors.	
08.00	<b>SEND</b>	
08.01	The SEND Governor presented their monitoring report after their meeting with Jo Atkinson, the school SEN.	
08.02	The Chair thanked Mr McFadden for their concise report and for using the new report format.	
09.00	<b>Policies</b>	
09.01	The following policy was reviewed and accepted by Governors: <ul style="list-style-type: none"> <li>• Accessibility Plan</li> </ul>	
10.00	<b>Governor monitoring and updates</b>	
10.01	The TPAT {Truro and Penwith Academy Trust} year planner was discussed with Governors including: <ul style="list-style-type: none"> <li>• The updating of the Risk Register</li> <li>• Website update</li> <li>• Monitoring the school budget</li> <li>• Compliance</li> </ul>	

10.02	<ul style="list-style-type: none"> <li>• Pupil welfare and safeguarding</li> </ul> <p>As previously mentioned, Governors should contact the respective lead teacher to carry out their subject area monitoring.</p>	
11.00 11.01	<p><b>Safeguarding</b></p> <p>Governors were informed that a monitoring session was booked for the 1<sup>st</sup> February 2023.</p>	
12.00 12.01	<p><b>Correspondence</b></p> <p>No items were tabled prior to the meeting.</p>	
13.00 13.01 13.02	<p><b>Chairs report</b></p> <p>The Chair presented to Governors succession planning for a new Chair and Vice-Chair.</p> <p>It was noted that Mr Williams and Ms LeVesconte would be stepping down at the end of the academic year. Two possible replacements were discussed and it was agreed that they should be contacted. The possibility of parent elections to attract new governors was discussed.</p>	<p><b>Action: LH &amp; EF</b></p>
	<p><b>Date and time of next meeting:</b></p> <p>Full Governors: Tuesday, 14<sup>th</sup> March 2023, at 6:00pm</p> <p>Full Governors: Tuesday, 6<sup>th</sup> June 2023, at 6:00pm</p> <p>Full Governors: Tuesday, 11<sup>th</sup> July 2023, at 6:00pm</p>	