



**MINUTES OF A MEETING OF THE
GOVERNING BODY HELD ON 30th April 2019 at 6:00PM**

Present:

Linda Hodgson - Chair	Alex Mullaney
Chris Roynon - Headteacher	Natasha Ferguson
Mary-Louise Le Vesconte	Beccy Tilley
Margaret Byrne	

In attendance: Nigel Carter-King - Minutes

Apologies received Tracy Bowers, Eryl Williams, Tim Pullen and Eugene McFadden.

Item		
01.00 01.01 01.02	Welcome and Apologies The chair welcomed everyone to the meeting and confirmed that there were enough governors present to make the meeting quorate. Apologies were received from those listed above.	
02.00 02.01 02.02 02.03	Declaration of Business and Pecuniary Interest The Headteacher and the chair of governors declared that they were committee members of Mousehole Child Care Association {Mousehole Mice Pre-School}. The Headteacher declared involvement in a community interest surf company supporting local surf projects. No other declarations were made that had not been declared previously.	
03.00 03.01	Minutes of meetings The minutes of the 22 nd January 2019 were signed as a true record of the meeting.	
04.00 04.01	Matters Arising Item 07.02 - The Headteacher noted that the maths workshop for parents had not taken place but noted that most had attended the Parent Consultation event where activities were taking place. Parents are also regularly receiving information via Seesaw. More information and possible workshop to take place in September.	

<p>05.00 Headteachers report</p> <p>05.01 The Headteacher reported that there are currently 105 children on role of which 13.5% are eligible for Pupil Premium and one child has a Health Care Plan in place.</p> <p>05.02 The Headteacher distributed the Current Attainment Percentage At Expected Standard {Greater Depth} table for information. A governor queried the accuracy of assessment from KS1 to KS2.</p> <p>05.03 It was noted that Early Years Moderation was yet to be confirmed for this year but the Headteacher confirmed he was not doing Reception baseline.</p> <p>05.04 Details from the recent parent feedback where shared with governors. It was noted the positive response regarding the use of Seesaw for communication. Response to questions raised to go out at the next end of term newsletter.</p> <p>05.05 The Headteacher informed governors that the new Reception intake was over PAN, which he had agreed.</p>		Action: CR
<p>06.00 Learning forums</p> <p>06.01 The Creativity learning forum report from the 6th February 2019 was presented to governors. It was particularly noted that there was enthusiasm and buzz for creative learning despite the recent change in staff.</p> <p>06.02 The Humanities learning forum report from the 29th January 2019 was presented to governors. It was noted that the Dinghy Class children were particularly enthusiastic and loved their final outcomes and project based learning.</p> <p>06.03 The Health and Wellbeing learning forum report from 5th February 2019 was presented to governors. Again, it was noted the enthusiasm of the children to their learning and willingness to present to a stranger. It was also noted by the Headteacher the results to an online parent survey regarding healthy eating in school.</p> <p>06.04 The Science and Technology learning forum report from 2019 was presented to governors. The experiments with ice water were particularly noted as being enjoyable and children enthusiastic when talking about what they had learned. Cyber bullying was also discussed.</p>		Action: CR
<p>07.00 Financial report</p> <p>07.01 The Financial Management Report up to February 2019 was presented to governors with note to the healthy forecast reserve at the end of the financial year.</p> <p>07.02 It was noted that John Mitchell, TPAT finance, would be available to discuss the proposed budget for next year with governors on Monday, 10th June 2019, at 3:30pm. It was proposed to combine the budget meeting with the next full governors meeting planned for Tuesday, 18th June 2019.</p> <p>07.03 The Headteacher noted that he was applying to the condition improvement fund to carry out essential works to fire prevention.</p> <p>07.04 It was also noted that FROMS currently held a healthy budget with some going towards school projects.</p>		<p>Action: NCK</p> <p>Action: CR</p> <p>Action: CR</p>

<p>08.00 08.01</p>	<p>Health & Safety and property update Governors were informed that a full fire risk assessment was carried out on 27th March 2019 with several recommendations including the replacement of five doors with fire doors. Quotations from companies has been requested with possible funding coming from the condition improvement fund mentioned in Item 07.03.</p> <p>08.02 Quotations have also been requested for the replacement of the 19.5 metre long traversing wall at the back of the school.</p> <p>08.03 The five year fixed wiring inspection will be taking place over the half term with possible financial implications.</p> <p>08.04 As previously mentioned, quotations for new signage with updated logo has been requested.</p> <p>08.05 It was noted that the Business Manager had been on Health & Safety training. The Headteacher is yet to be booked on and the Health & Safety governor is due to do the TPAT online training.</p>	<p>Action: CR</p> <p>Action: NCK</p> <p>Action: NCK</p> <p>Action: NCK</p> <p>Action: TP</p>
<p>09.00 09.01</p>	<p>Policies The Headteacher informed governors that the following policies were due for review and that they would be posted on the school website for governors to view.</p> <ul style="list-style-type: none"> • Admissions 2020-2021 • Special Educational Need • Acceptable Use {ICT} 	<p>Action: CR</p>
<p>10.00 10.01 10.02 10.03</p>	<p>TPAT update The Headteacher informed governors that four more schools were in the process of joining the Trust, one being Gulval School.</p> <p>It was noted that the Trust had a favourable inspection by Ofsted with the report available to governors.</p> <p>The Headteacher informed governors that performance data was being submitted to TPAT regularly and support was available from other hub schools and specialists if needed.</p>	
<p>11.00 11.01 11.02</p>	<p>Safeguarding The Safeguarding monitoring report from the 25th April, along with the Safeguarding Review report from the 31st January 2019, was presented to governors. The Prevent duty was highlighted as a priority for summer 2019.</p> <p>Governors were informed that the S-175 self-evaluation form had been completed and submitted.</p>	<p>Action: CR</p>
<p>12.00 12.01</p>	<p>Correspondence The chair reported that confidential correspondence had been received from a previous parent of the school. The complaint had been escalated to the Department of Education. It had been recommended that the governing body set up a sub-committee to review that the correspondence and complaint had been addressed in accordance with the schools complaints procedure and to report back to the full governors on their findings.</p>	<p>Action: Appeals Sub-Committee</p>

<p>13.00 13.01</p>	<p>Chairs report Governors were informed of the recent MCCA {Mousehole Mice Pre-School} meeting where it was proposed that the Pre-School would become part of the school and TPAT. Governors voted unanimously to investigate the transfer of Mousehole Mice Pre-School to the school. This was proposed by Mrs Byrne and seconded by Ms Le Vesconte.</p>	<p>Action: LH & CR</p>
<p>.</p>	<p>Date and time of next meeting: Full Governing Body - Monday 10th June 2019 at 6:00pm</p>	