



**MINUTES OF A MEETING OF THE
GOVERNING BODY HELD ON 13th MAY 2020 AT 10:00AM**

Present:

Linda Hodgson - Chair	Alex Mullaney
Chris Roynon - Headteacher	Mary-Louise LeVesconte
Margaret Byrne	Frank Batt
Natasha Ferguson	Paula Brocklesby
Eugene McFadden	Eryl Williams
Paul Guttridge {TPAT Finance}	

In attendance: Nigel Carter-King - Minutes

Apologies received Tim Pullen and Margaret Byrne

Item		
01.00 01.01	Welcome and Apologies The Chair and Headteacher welcomed everyone to the meeting using TEAMS due to the coronavirus social distancing restrictions.	
02.00 02.01	Declaration of Business and Pecuniary Interest No new declarations were received from Governors.	
03.00 03.01	Minutes of meetings The minutes of the 11 th February 2020 were confirmed as a true record and will be signed in due course.	
04.00 04.01	Matters Arising There were no matters arising.	
05.00 05.01 05.02	Management accounts The draft budget report for 2020-2021, previously distributed, was presented to governors along with the projected budget for 2021-2022 and 2022-2023 by the TPAT financial accountant. The Chair noted that it was the healthiest budget tabled in some years and was not yet showing the transfer of the Pre-School credit of £30,000.	

05.03	The Headteacher proposed the update of class iPads, upgrading the mini bus with a newer model and maintaining a good external decoration and maintenance program.	Action: CR
05.04	The staffing structure had some adjustments but was staying the same as per the previous financial year.	
05.05	The proposed budget was accepted by governors for proposal to TPAT board of directors.	
06.00	Headteachers report	Action: CR
06.01	The Headteachers reported that under the current circumstances home learning was continuing using Seesaw. It was noted that there was a high take up of the online learning. Teachers were calling those families who were not logging on to encourage engagement.	
06.02	The Headteacher noted that he was still delivering his weekly assembly on line, which was also accessible to governors to watch.	
06.03	It was also noted that the Environment Agency had been on site and informed the school that funding had now been made available to carry out relief works to the leat. This included monitoring of the water flow and possibly opening up the leat through the playground to make a feature.	
07.00	Child protection	
07.01	The Headteacher informed governors that he and the SEN co-ordinator have weekly meetings with any families that have home concerns during the school closure period.	
07.02	It was noted that there were no children from vulnerable families being taught in school but there were 21 food packages being distributed.	
07.03	Governors were informed that the S-175 form had been completed and returned to Cornwall Council.	
08.00	Proposed school opening	
08.01	A summary of the proposed school opening from the 1 st June, previously distributed, was presented to governors by the Headteacher.	
08.02	The Headteacher reported on a survey sent to parents to ascertain how many children were intending on returning to school or isolating for various health reasons. It was noted that 45.83% of parents said they were unlikely to want their child to attend before September. It was also noted that the school would be open for key worker children as required.	
08.03	The Headteacher informed governors on the proposed segregation {bubbles} of children i.e. Reception, Year1 and Year 6, the use of toilets, playground and eating areas, etc.	
08.04	The Headteacher also informed Governors that there where issues with shielding of some staff members.	
08.05	Even with the unusual circumstances, it was noted that the school would like to put on some sort of end of term ceremony for the Year 6 children who would be leaving.	
08.06	The Headteacher to meet with other headteachers and TPAT regarding protective equipment and procedures and would report back to governors accordingly regarding opening the school.	

<p>09.00 09.01</p>	<p>Chairs report The Chair informed <i>Governors</i> that <i>Mousehole Mice Pre-School</i> had become part of the school from the 1st March 2020.</p>	
<p>.</p>	<p>Date and time of next meeting: Full Governing Body - Tuesday, TBC</p>	