



**MINUTES OF THE ONLINE MEETING OF THE
GOVERNING BODY HELD ON 10TH JUNE 2021 AT 6:00PM**

Present:

Linda Hodgson - Chair	Frank Batt
Chris Roynon - Headteacher	Amy Hook
Eryl Williams	Eugene McFadden
Alex Mullaney	Paul Guttridge - TPAT Accountant

In attendance: Nigel Carter - Minutes

Apologies received: Mary-Louise LeVesconte and Tim Pullen

Item		
01.00 01.01	Welcome and Apologies The Chair and Headteacher welcomed everyone to the meeting using TEAMS due to the coronavirus social distancing restrictions.	
02.00 02.01	Declaration of Business and Pecuniary Interest There were no declarations of pecuniary interest.	
03.00 03.01	Minutes of meetings The minutes of the 9 th February 2021, previously distributed, were confirmed as a true record and will be signed in due course.	
04.00 04.01 04.02 04.03	Matters Arising Under item 08.02 regarding Pre-School admissions. It was confirmed that school placements were allocated through the Cornwall Council Admissions policy and Mousehole Mice Pre-School accepted children direct using their own application form. Under item 11.01 regarding Safer Recruitment training. The Chair and Headteacher confirmed that they are due to complete this. Under item 12.01 regarding the school website compliance. The Headteacher and two governors will look into this and report back.	Action: CR & LH Action: CR & LH

05.00	Management accounts	
05.01	The latest financial report and accountants comments up to the end of April 2021, previously distributed, was presented to governors.	
05.02	It was noted that income from Mousehole Mice Pre-School was down due to the coronavirus school closure and was currently making a loss.	
05.03	It was also noted that the Sports Premium budget had available funds and needed to be spent before the end of the financial year.	Action: CR
05.04	The proposed three-year budget was presented to governors for acceptance prior to being presented to TPAT Trustees for approval.	
05.05	The TPAT accountant noted that the draft budget was based on the school having 103 pupils {this may be lower in September}. GAG funding has increased per pupil along with SEN funding for one child. Pupil Premium numbers are up to 21 and this may increase. It was noted that overall income was down.	
05.06	Staff hours, contracts and pay equalisation to TPAT contracts were briefly discussed and may be amended as the year progresses. It was noted that the Covid recovery premium payment was not yet showing in the budget.	
05.07	The Headteacher noted high invoice amounts on the catering contract while the school had been closed. This was being investigated by the accountant.	Action: CR
05.08	The budget was proposed by Mr Williams and second by the Chair for presentation to TPAT Trustees for approval.	
06.00	Headteachers report	
06.01	The Headteachers report, previously distributed, was presented to governors.	
06.02	The Headteacher informed governors that two teachers were taking part in a tutoring programme. Some small cost to the school but benefits for small in school tutor groups.	
06.03	The table showing the percentage of pupils working at Age Related Expectations was reviewed by governors. It was noted that TPAT would be doing a data collection comparison across all TPAT school.	
06.04	The survey questions sent to all parents and their responses regarding their home learning provision experience was shared with governors.	
07.00	Policies	
07.01	No policies were presented at this meeting but as previously noted the website was being audited to show as being compliant.	Action: CR
08.00	Governor monitoring	
08.01	The next proposed dates for governor monitoring will be: <ul style="list-style-type: none"> • English - Monday, 28th June 2021 • Math - Thursday, 1st July 2021 • Curriculum - Friday, 2nd July 2021 	
08.02	The headteacher to distribute details and governors to sign up where possible. As before this will be held on-line.	Action: CR
09.00	Property update	

09.01	The Headteacher informed governors that the school has been obtaining quotations for updating the main gated entrance and Paul Lane entrance and renewing floor coverings throughout the school.	Action: CR
09.02	It was noted that the available TPAT improvement budget had now been spent so we would need to apply to the next years allocation.	
09.03	The Headteacher gave an update on the Community Garden Project based on the school field. Visitors will be welcome once Covid restrictions have been eased.	
10.00	TPAT Update and Trustee Minutes	
10.01	The TPAT Trustee minutes from 14 th October 2020 were presented to governors.	
10.02	It was noted that TPAT was looking at setting up a new secondary school as part of the Free School Bid.	
11.00	Safeguarding	
11.01	The Safeguarding report summer 2021, previously distributed, was presented to governors.	
11.02	The use of an online record system was noted by the Headteacher but with the small number of children this was not considered value for money.	
12.00	Correspondence	
12.01	The Chair informed governors that there was a parent complaint in progress. The Chair noted that there was a TPAT policy and guidance in place which had helped with the process.	Action: LH
13.00	Chairs report	
13.01	Mr Williams enquired how staff were getting along with home learning and school closure periods due to Covid restrictions.	
13.02	Governors would like to thank all staff for their hard work during this time.	Action: CR
.	Date and time of next meeting: Full Governing Body - Tuesday, 21st September 2021 at 6:00pm Full Governing Body - Tuesday, 8th February 2022 at 6:00pm Full Governing Body - Tuesday, 7th June 2022 at 6:00pm	