



**MINUTES OF A MEETING OF THE
GOVERNING BODY HELD ON 10th June 2019 at 6:00PM**

Present:

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| <p>Linda Hodgson - Chair Chris Roynon - Headteacher Margaret Byrne Eugene McFadden</p> | <p>Alex Mullaney Natasha Ferguson {arrived late} Beccy Tilley Eryl Williams</p> |
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In attendance: Nigel Carter-King - Minutes

Apologies received Tracy Bowers and Tim Pullen.

| Item | | |
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| <p>01.00 Welcome and Apologies 01.01 01.02</p> | <p>The chair welcomed everyone to the meeting along with John Mitchell from TPAT finance. Apologies were received from those listed above.</p> | |
| <p>02.00 Declaration of Business and Pecuniary Interest 02.01</p> | <p>No declarations were made that had not been declared previously.</p> | |
| <p>03.00 Financial report 03.01 03.02 03.03 03.04 03.05 03.06</p> | <p>John Mitchell from TPAT finance presented the latest, May 2019, management accounts to governors along with the proposed 2019-2020 budget. After discussion, it was requested that the recent expenditure for IT equipment and the new oil tank be transferred to capital expenditure. It was noted that more income would be received for SEN next year. It was noted that there was significant expenditure to the support staff budget line and teaching supply. There was also a teacher's pay award pending with the amount to be confirmed. John Mitchel to investigate. It was noted that the funding formula for 2019-2020 was a pupil led formula based on numbers on role. John Mitchel noted that the sports grant was due to continue next year.</p> | <p>Action: John Mitchell Action: John Mitchell</p> |

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| 03.07 | After discussion, it was agreed to accept the proposed budget once the proposed changes had been made by John Mitchell. The recommended budget will then put forward to TPAT trustees for acceptance. | |
| 04.00 04.01 | Minutes of meetings The minutes of the 30 th April 2019 were signed as a true record of the meeting. | |
| 05.00 05.01 05.02 05.03 05.04 05.05 05.06 | Matters Arising Item 05.04 A response to parent questions was distributed to governors and the Headteacher has responded to any concerns. Item 06.03 The Headteacher informed governors that a healthy eating tuck menu was to be introduced and guidance given. Item 07.03 A decision on an application to the condition improvement fund for new fire improvement works and replacement traversing wall to be announced on 3 rd July. Item 09.01 The Admissions 2020-2021 policy, Special Educational Need policy and Acceptable Use {ICT} policy to be uploaded onto the school website. Item 11.01 Prevent Training to take place in September 2019. Item 13.01 The Headteacher and chair of governors to meet Jenny Blunden, the CEO of TPAT, to discuss amalgamating Mousehole Mice Pre-School into Mousehole School. | Action: CR Action: CR |
| 06.00 06.01 06.02 06.03 06.04 06.05 | Headteachers report The Headteacher presented his written report to governors. It was noted that there are currently 106 children on role with an anticipated 102 in September 2019. The report also included the planned staffing structure for September 2019 with several adjustments as indicated. The Headteacher also informed governors of the intent to change the class structure back to a dedicated Reception class due to the change in individual class numbers. The Headteacher wished to thank Mrs Smith and Mr Mullaney for covering while he was acting up at Sennen School. | |
| 07.00 07.01 07.02 | Health & Safety and property update The Headteacher informed governors that quotations had been received for the recommended fire prevention works and the traversing wall. A decision on funding grants is to be made on 3 rd July. It was also noted that quotes had been requested for new school signage. | Action: CR Action: NC |
| 08.00 08.01 | Policies As previously discussed, the recently reviewed policies will be loaded onto the school website. New policies for review will be loaded onto the governor page on the school website for review. | |

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| 09.00 09.01 | TPAT update Governors were informed that a TPAT Chair and Clerks meeting were taking place on 11 th June 2019. | |
| 10.00 10.01 | Safeguarding Governors were informed that Safeguarding report would be submitted at the next full governors meeting. | Action: LH |
| 11.00 11.01 | Correspondence The chair reported that there was nothing to report. | |
| 12.00 12.01 12.02 | Chairs report The chair confirmed that she and the Headteacher had an appointment with Jenny Blunden, the CEO of TPAT, to discuss incorporating Mousehole Mice Pre-School into the school. The New Ofsted Inspection Framework was presented to governors. Point 2 was particularly highlighted where 'good' small schools avoid a two day inspection. Also of note, "Ofsted will check whether bullying is tolerated not whether it exists". Governors expressed their thanks for the clear guidance in the document presented. | |
| | Date and time of next meeting: Full Governing Body - To be confirmed. | |