



**MINUTES OF A MEETING OF THE
GOVERNING BODY HELD ON 11TH FEBRUARY 2020 at 6:00PM**

Present:

Linda Hodgson - Chair	Alex Mullaney
Chris Roynon - Headteacher	Mary-Louise Le Vesconte
Margaret Byrne	Frank Batt
Natasha Ferguson	Paula Brocklesby
Tim Pullen	

In attendance: Nigel Carter-King - Minutes

Apologies received: Eugene McFadden

Item		
01.00	Welcome and Apologies	
01.01	The chair welcomed everyone to the meeting especially Mrs Brocklesby who was attending for the first time.	
01.02	Apologies were received from Mr McFadden.	
02.00	Declaration of Business and Pecuniary Interest	
02.01	No new declarations were received from Governors.	
03.00	Minutes of meetings	
03.01	The minutes of the 3 rd December 2019 were signed as a true record of the meeting.	
04.00	Matters Arising	
04.01	Item 08.02 - Procurement of interactive television has been actioned.	
05.00	Headteachers report	
05.01	The Headteachers report, previously distributed, was presented to governors.	
05.02	The update on teacher changes to Skiff Class was particularly noted along with the support member of staff being released for one day a week to work on a community garden project.	

05.03	Pupil numbers continue to be constant at 108 with requests for places still being received.	
05.04	The attendance rate for 2018-2019 was 96.2% but due to the spate of illness, this figure is expected to come down.	
05.09	The Headteacher informed governors that Year 6 children had started doing SAT's practice.	
06.00	School development plan	
06.01	The Headteacher presented the School Development Plan 2019-2020 to governors.	
06.02	The Chair of Governors noted the progress tables on page 2 of the report for comparison from the 2017 data.	
06.03	The Headteacher highlighted the greater probability of an Ofsted inspection and looked at several areas that Ofsted would be focusing on. Support staff had attended specific training and there was a greater emphasis on looking at children's levels and comprehension in reading.	
07.00	Management accounts	
07.01	The financial management accounts up to December 2019, previously distributed, were presented to governors.	
07.02	It was noted that there was no particular concerns and the projected outturn was £24,333.	
07.03	The TPAT management accountant was investigating the budget allocation and spend to the Universal Free School Meals and catering costs.	
07.04	It was noted that Aspects Holidays had donated a considerable amount for the use of the staff car park and this was being used to supplement the spend on ICT equipment. A 'thank you' should be arranged in conjunction with FROMS {Friends Of Mousehole School}.	Action: CR
08.00	Policies	
08.01	A new Health and Safety policy was expected from TPAT soon and would be reviewed at the next meeting.	Action: CR
09.00	Learning forums	
09.01	The Humanities Learning Forum report, previously distributed, was presented to governors. Of particular note from the report conclusion summary - "the school is working hard to respond to new Ofsted guidelines, and at the same time to continue to provide an exciting and stimulating immersive curriculum" and "...there is clear planned progression in all aspects of Humanities".	
09.02	The Science and Technology Forum report, previously distributed, was presented to governors. It was noted from the report conclusion that governors "...witnessed clear progression over time." Governors "...were impressed by the children's knowledge and their retention of their learning, and also by their enthusiasm."	
09.03	The Creativity Forum and the Health and Wellbeing reports to be tabled at the next full governors meeting.	

10.00 10.01	Property update The Headteacher informed governors that he was waiting for a funding bid to be confirmed for the traversing wall in the back play area. He was also looking at upgrading the existing toilets, entrance gates and fencing.	Action: NC
11.00 11.01 11.02	TPAT {Truro and Penwith Academy Trust} update No new minutes from the Board of trustees of the Truro and Penwith Academy Trust were available. The Headteacher noted that there were only 48 schools left with Cornwall Council.	
12.00 12.01 12.02 12.03	Mousehole Mice Pre-School update The Chair informed governors that the DoE had agreed the new admission arrangements as the school was previously listed as taking children 5-11 year old. There were now further delays in transferring Mousehole Mice to school due to the election taking place also issues with the Early Years Alliance, staffing and insurance. It was also noted that the schools admission arrangements may need to be amended i.e. an assured place in school if accepted into Mousehole Mice Pre-School?	Action: CR
13.00 13.01 13.02	Safeguarding The Chair to meet with the Headteacher after the half term and would report back. The S175 self-assessment is due to be completed and returned by the end of March 2020.	Action: LH Action: CR
14.00 14.01	Correspondence No correspondence had been received.	
15.00 15.01	Chairs report The Chair noted that the Vikings v Greeks {Schooner Class v Lugger Class} battle which took place was excellent. Thank you to the landowner for the use of their field and also the fantastic photography.	
	Date and time of next meeting: Full Governing Body - Tuesday, 21 st April 2020, 6:00pm Full Governing Body - Tuesday, 9 th June 2020, 6:00pm Full Governing Body - Tuesday, 15 th September 2020, 6:00pm	