



**MINUTES OF THE ONLINE MEETING OF THE
GOVERNING BODY HELD ON 7th JUE 2022 AT 6:00PM**

Present:

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| <p>Linda Hodgson - Chair Chris Roynon - Headteacher Eryl Williams Alex Mullaney Tim Pullen Paul Guttridge {TPAT Finance}</p> | <p>Frank Batt Amy Hook Eugene McFadden Mary-Louise LeVesconte Sarah Trow {New Headteacher}</p> | |
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In attendance: Nigel Carter - Minutes

Apologies received: None

| Item | | |
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| <p>01.00 01.01</p> | <p>Welcome and Apologies The Chair welcomed everyone to the meeting in attendance in particular the new Headteacher, Mrs Sarah Trow.</p> | |
| <p>02.00 02.01</p> | <p>Declaration of Business and Pecuniary Interest There were no new declarations of pecuniary interest not already recorded in the annual declarations.</p> | |
| <p>07.00 07.01 07.02 07.03</p> | <p>Management accounts The Chair welcomed Paul Guttridge - TPAT Finance to the meeting to discuss and obtain approval for the proposed annual budget. Mr Guttridge noted that the proposed budget was showing strain due to the inflation impact and inflated energy costs. Governors were also informed that there were considerable staff change implications to the budget. The current lead teacher was moving to Newlyn School, the current Headteacher was resigning at the end of term, there was possibly going to be changes to the office staff and a SENCo had been appointed for one day a week. Two teachers are also on maternity leave. Governors were informed that the top slice of the budget had been increased to 5% and was due to increase to 5.25% for the running of TPAT central services.</p> | |

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| 07.04 | The budget is based on 95 children being on role with 19 Pupil Premium children. Mousehole also qualifies as a 'sparcity' school so will receive an extra pot of money. | |
| 07.05 | A Capital amount of £5000 is due to be allocated in the summer term. | |
| 07.06 | The budget was recommended for acceptance to Governors. Proposed by Mr Williams and seconded by Mrs Hodgson. All Governors were in favour. | |
| 03.00 | Minutes of meetings | |
| 03.01 | The minutes of the 8 th February 2022, previously distributed, were confirmed as a true record and will be signed in due course. | |
| 04.00 | Matters arising | |
| 04.01 | All items are covered under the agenda. | |
| 05.00 | Ofsted | |
| 05.01 | The draft CONFIDENTIAL Ofsted report was briefly discussed with Governors and will be released once the Headteacher has responded with any comments. | |
| 06.00 | Headteachers report | |
| 06.01 | The Headteacher presented his report, previously distributed, to governors. | |
| 06.02 | The report included a breakdown of pupils on role and an update of staff changes. | |
| 06.03 | The report also included a projection and actual figures of EYFS, KS1 and KS2 assessment data. | |
| 08.00 | Policies | |
| 08.01 | The following policies were reviewed and accepted by Governors with more to be reviewed at the next meeting in September: <ul style="list-style-type: none"> • Whistle Blowing Policy and Procedure • Capability Policy and Procedure • Disciplinary Policy and Procedure • Staff Attendance Policy | Action: ST & LH |
| 09.00 | Governor monitoring | |
| 09.01 | The Governing Monitoring sessions will resume in the new term. | Action: ST & LH |
| 10.00 | TPAT Update and Trustee Minutes | |
| 10.01 | The TPAT monthly newsletter was distributed to Governors. | |
| 11.00 | Safeguarding | |
| 11.01 | The Chair informed governors that she and the new Headteacher would meet to discuss. The Chair informed Governors that the S175 would be completed by the end of June using the revised TPAT format. | Action: ST & LH |

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| 12.00 12.01 | Correspondence No items were tabled prior to the meeting. | |
| 13.00 13.01 | Chairs report No items to report. | |
| | Date and time of next meeting: Proposed dates to be distributed and agreed at the next meeting. | |